

**MINUTES OF THE
STE. GENEVIEVE BOARD OF ALDERMEN
REGULAR MEETING
THURSDAY – May 28, 2020**

CALL TO ORDER. Mayor Hassler called the meeting to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

ROLL CALL. A roll call by City Clerk Pam Meyer showed the following members present:

Mayor Paul Hassler	
Alderman Gary Smith	Aldерwoman Susan Johnson
Alderman Bob Donovan	Alderman Mike Jokerst
Alderman Jeff Eydmann	Alderman Mike Raney
Aldерwoman Ashley Armbruster	

Absent: Alderman Joe Prince

APPROVAL OF AGENDA. A motion by Alderman Donovan, second by Alderman Jokerst to approve the agenda as presented. Motion carried 7-0-1 with Alderman Prince absent.

PRESENTATION/AWARDS. None.

CITY ADMINISTRATORS REPORT. (See Attached Report)

STAFF REPORTS.

Eric Bennett, Police Chief (See Attached Report)

Corey Litterst, Alliance Water Resources. (See Attached Report)

COMMITTEE REPORTS.

Aldерwoman Armbruster reported on the recent park board meeting held on May 26, 2020 at the Big Pavilion. She reported that the survey recently conducted received a total of 347 responses and that a special meeting will be held on June 9, 2020 to analyze the results and give feedback to Nick and Mary Donze on a Master Plan that is being created for the City owned parks.

Alderman Raney reported on the Building Committee and his recommendation is to move forward with fixing up the present building. All board members were in agreement with the recommendation of

remodeling City Hall and the Police Department. Alderwoman Johnson and Alderman Eydmann were added to the committee to replace Alderman Jones and Alderman Wolfin.

Alderman Eydmann reported that a committee meeting was held regarding the employee's health insurance and the consideration of the employee's contributing a percentage for their dependents. This will be discussed during budget time and considered with the passing of the budget in October.

PERSONAL APPEARANCE.

Ms. Jamie Inman Smith, President of Jour De Fete addressed the Mayor and Board of Aldermen regarding Jour De Fete- 2020 to give the Board an update on the proposed plans on having Jour de Fete.

PUBLIC COMMENTS. None.

CONSENT AGENDA.

1. Minutes – Board of Aldermen – Regular Meeting – May 14, 2020
2. Minutes – Closed Session – May 14, 2020
3. Treasurer's Report – April – 2020
4. Resolution 2020-23. A RESOLUTION RE-APPOINTING MARK BUCHHEIT TO THE STE. GENEVIEVE PARK BOARD.

A motion by Alderman Smith, second by Alderman Eydmann to approve the consent agenda. Motion carried 7-0-1 with Alderman Prince absent.

PUBLIC HEARING.

The Mayor & Board of Aldermen of the City of Ste. Genevieve will hold a public hearing to consider the Rezoning of the following property from an R-1 Single Family Residential to a C-1 General Commercial District: A tract of land being part of United States Survey 99 & 100 in Township 38 North, Range 9 East of the Fifth Principal Meridian and being part of a tract of land conveyed to Baumeyer Enterprises, Inc. by Document #2018-0599. (Also known as 21454 Hwy 32.) Mayor Hassler opened the public hearing at 6:49 p.m. With no public comments or questions from the Board the public hearing was closed at 6:50 p.m.

OLD BUSINESS. None.

NEW BUSINESS.

BILL NO. 4364. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE MISSOURI VACATING AND DISCONTINUING A PORTION OF AN UNIMPROVED ALLEY IN ROZIER ADDITION. 1ST READING. A motion by Alderman Jokerst, second by Alderman Raney, Bill No. 4364 was placed on its first reading, read by title only, considered and passed by a 7-0-1 vote of the Board of Aldermen with Aldermen Prince absent.

BILL NO. 4365. AN ORDINANCE APPROVING A ZONING CHANGE FROM AN "R-1" SINGLE FAMILY RESIDENTIAL TO AN "C-1" GENERAL COMMERCIAL DISTRICT FOR 21454 HIGHWAY 32. 1ST READING. A motion by Alderman Jokest, second by Alderman Smith, Bill No. 4365 was placed on its first reading, read by title only, considered and passed by a 7-0-1 vote of the Board of Aldermen with Aldermen Prince absent.

OTHER BUSINESS.

APPROVAL OF A STREET LIGHT REQUEST FROM LUNA'S SHAVED ICE, 21561 HIGHWAY 32. Luna's Ice is requesting the placement of a street light to the right side of the entrance to their property. A motion by Alderman Smith, second by Alderman Jokerst, authorizing the placement of a streetlight at 21561 Hwy 32. Motion carried 7-0-1 with Alderman Prince absent.

MAYOR/BOARD OF ALDERMEN COMMUNICATION.

ADJOURNMENT. Mayor Hassler adjourned the meeting at 6:55 p.m.

Respectfully submitted by,


Pam Meyer
City Clerk

CITY ADMINISTRATOR REPORT

May 28, 2020 *Update 1*

1. Water shutoffs will begin in June. We have been holding back on disconnects during the COVID-19 crisis, but we need to get back on track with water/sewer customers. Late fees will be applied. Shut offs will begin again Thursday, June 4.
2. June 2 is municipal Election Day and city hall will only be open as a polling place.
3. We had our first city wide department head meeting last Wednesday and we talked about the board, during the budget adoption, requesting that all purchases over \$500 go through board approval. I apologize that I was not aware of that policy request and have been following the requirements in the ordinance book as it relates to purchasing.
4. I will be out of the office for a portion of Friday, May 29, networking in the sunshine (I hope) and enjoying the amenities of Ste. Genevieve.
5. We received the engineer estimate from Cochran for replacing the retaining wall on Washington Street. For a concrete wall the estimate is around \$28,000; for a block retaining wall the cost is around \$22,500; and the soil grading option is \$12,000. This does not include the repair we will need to do to the street asphalt and subgrade (my estimate is \$28,000) and the cost for engineering the wall (\$5,000). There will be some complications because of a utility pole that's adjacent with electric/phone/cable, we didn't do a soil check or investigate the subsoil. There are also some plantings along the street but a neighbor has volunteered to remove them and reuse them or find another spot to plant them.
6. Many of the historic homes will not be open for interior tours this summer but with the leadership from MoDNR, the National Park Service and the Centre for French Colonial Life are planning walking tours two times a day on Friday and Saturday to start in early June focusing on a couple of topics like women's history in Ste. Gen. to early French Colonial life and expanding if participation warrants it. Keep watch for information on the VisitSteGen Facebook page. Social distancing will be observed and no more than 10 participants will be allowed.
7. The auditor will be here at the next board meeting (6/11) to present the audit report for the 2019 fiscal year.
8. We had a lawnmower slide into the pond at Pere Marquette Park yesterday. The driver is ok but the mower engine is frozen and we've sent the incident information to our insurer.



Ste. Genevieve Police Department



Monthly Operations Report

Date: May, 2020

Calls for Service:

*SGPD responded to 224 calls for service in April, 2020.

UCR	Incident Type	Count
VAND	VANDALISM	1
UTILI	UTILITY CREW	1
UNKNO	UNKNOWN PROBLEM	4
TTC	TRY TO CONTACT	1
TRESP	TRESPASSING	1
THREA	THREATS	1
THEFT	THEFT	3
SUSPPE	SUSPICIOUS PERSON VEHICLE	11
SUSPPA	SUSPICIOUS PACKAGE ITEM	3
SICK	SICK PERSON	1
SHOTS	SHOTS FIRED	2
SEIZ	CONVULSIONS/SEIZURES	1
RDHAZ	ROAD HAZARD	4
PSYCH	PSYCHIATRIC/ABNORMAL BEHAVIOR/SUICIDE ATTEMPT	3
PROP	PROPERTY DAMAGE	2
OPEN	OPEN DOOR	2
MVAU	MVA UNKNOWN INJURY	1
MVAN	MVA NON INJURY	3
MOTO	MOTORIST ASSIST	3
MISC	MISCELLANEOUS	62
INVEP	INVESTIGATION POLICE	5
INFO	INFORMATION ONLY	2
HARA	HARASSMENT	2
FULL	CARDIAC OR RESPIRATORY ARREST/DEATH	3
FRAUD	FRAUD	1
FOUND	FOUND PROPERTY	1
FIGHT	FIGHT	1
FALLS	FALLS	2
EXTRA	EXTRA PATROL	5
DIST	DISTURBANCE	18
DIFBR	BREATHING PROBLEMS	1
DFS	ASSIST DFS	2
CWB	CHECK WELL BEING	10
CUSTO	CHILD CUSTODY	2
CI	C AND I DRIVER	5
CHILD	CHILD ABUSE	1
CHEST	CHEST PAIN	1
ATSUI	ATTEMPTED SUICIDE	1
ASSIP	ASSIST FOR POLICE	8
ASSA	ASSAULT/SEXUAL ASSAULT WITH EMS AND FIRE	1
ANIM	ANIMAL CALL	6
A911	ABANDON OR OPEN 911 CALL	8
8121	TRAFFIC STOP	10
1073	ALARM BURGLARY	4
1059	ESCORT	14
Total		224

Staffing:

*We are fully staffed.

Training:

*We're scheduling our next round of firearms qualifications. We're also researching the feasibility of establishing our own firearms range.

Meetings attended:

*I attended 0 meetings in April.

Facility:

*Still outdated and potentially dangerous.

Equipment/Maintenance:

*Nothing to report.

Police Radio:

*Nothing to report.

Grants:

*We've still not received notification the Ste. Genevieve County Community Development board for the grant we submitted.

Miscellaneous:

*Nothing to report.



OUR MISSION

We partner with communities to deliver the finest water and wastewater services available at a competitive price. We are committed to keeping water safe and clean while serving people and taking care of communities with improved technical operations, careful management and financial oversight, and ensured regulatory compliance.

Alliance Water Resources, Inc.

**206 S. Keene St.
Columbia, MO
65201**

(573)-874-8080

OPERATIONS REPORT – Ste. Genevieve

April 2020

Water Treatment Plant

- We found issues in the MCC due to corrosion. Due to the corrosive environment problems are becoming more frequent and costly. We are in the early stages of preparing for an MMC replacement in the future.
- MCC issues include heavy corrosion on all electrical components, intermittent power fluctuations, and momentary losses of power. This all affects the motors and controls for the water plant, causing premature failure of components.
- There were issues related to the Chlorine feed system causing fluctuations in the chlorine feed. Staff rebuilt numerous items associated with the problem and resolved the issues.
- Lime storage tank was drain and cleaned out. This is done annually to remove sediment on the bottom of the tank that eventually clogs the line.
- Valves for the lime sludge building have been delivered. The work will be complete inhouse and be scheduled around lime hauling and tank levels.

Wastewater Treatment

- Metro Ag was planning on removing the biosolids in April, but due to wet ground conditions this was pushed into May.
- R.V Wagner completed the punch list items for the UV system and final payment was made.
- The gear reducing gear box that had previously failed was rebuilt and installed.
- The return pump for the return activated sludge failed and was replaced under warranty.
- Routine maintenance and inspections were performed as scheduled.



OPERATIONS REPORT – Ste. Genevieve

Treatment

WASTEWATER PLANT EFFLUENT QUALITY

	BOD Mg/l	TSS mg/l	pH	E. coli forming Colonies/100 ml
Monthly Average	3.1	1.7	7.2	5
Peak Day	5.6	2.6	7.5	24
Percent Removal	96.5%	97.9%		

NPDES EFFLUENT LIMITATIONS

	BOD Mg/l	TSS mg/l	pH	E coli forming Colonies/100 ml
Monthly Average	30	30	6.5-9.0	206
Weekly Average	45	45		1030

AMMONIA MONTHLY LEVELS

	<u>Ammonia as Nitrogen</u>
Daily Maximum	.02
Monthly Average	.02

AMMONIA LIMITATIONS

	(April 1 st - Sept 30 th) <u>Ammonia as Nitrogen</u>	(Oct 1 st -March 31 st) <u>Ammonia as Nitrogen</u>
Daily Maximum	4.2	11.8
Monthly Average	1.5	2.6

PLANT HYDRAULIC AND ORGANIC LOADING

Daily Maximum flow .999MG- April 25th, 2020
 Daily Maximum loading 544lbs. – April 23rd, 2020



OPERATIONS REPORT – Ste. Genevieve

Collection/Distribution

Collections

- The sewer main on North 5th St. was excavated and repaired due to a small pipe failure.
- Hour meters were replaced at some lift stations within the system.
- Staff performed routine jetting throughout the system.
- Investigation continues for the grease issues in the Progress Parkway area.
- Staff replaced a portion of collapsed sewer main on 5th St.
- All lift stations were inspected at a minimum of 3 times per week. Staff inspects for grease build up, vandalism, and any electrical issues that would indicate issues with pumps, motors, or controls.

Distribution

- Spire damages a water main on Rozier St.. Staff had to perform an emergency water main repair.
- Maxwell Hill standpipe was out of service while a valve was being rebuilt.
- 1141 Valle Spring received their water tap and new 2" meter was installed at Ste Gen manor.
- Staff completed an inspection of the water taps for the newly rebuilt McDonalds.
- Met with Jokerst Inc. and CE contracting about water valves that were covered with concrete during the Chadwell Lane project. There are valves buried in the concrete.

Customer Service

- Staff performed 47 line locates
- Staff performed 56 work orders
- Disconnects have been placed on hold due to COVID-19.
- There were 5.5 loads of lime purchased



OPERATIONS REPORT – Ste. Genevieve

Project Updates

- Cochran Engineering is nearing the completion of the design work for the 2020 waterline project.
- Material bids for the City/County interconnect are posted for bidding.

Safety

- Staff was trained on Distracted Driving and Workplace Violence.
- COVID-19 Training and Briefing
- Safety PPE was ordered and received, and staff was trained on proper care and use.

Regulatory

- All testing and reports were submitted on time.

Training

- Staff has been participating in online trainings for renewal hours.

Concerns for the Month

- COVID-19

Positive for the Month

- There are no employees with the virus.
- Happy Welch started as new City Administrator.